



Faith United Methodist Church  
3924 Issaquah Pine Lake Rd SE  
Sammamish, WA 98029  
[www.faithunited.org](http://www.faithunited.org)

Job Title: Youth Ministry Director  
Reports To: Lead Pastor of Faith United Methodist Church  
Hours: 20 hrs/wk, with approved additional hours for special events  
Salary & Benefits: \$26-30/hour, paid time off

### **Summary:**

Faith United Methodist Church (Faith Church) and all United Methodist Churches exist to *Make Disciples of Jesus Christ for the Transformation of the World*. We do this by creating a community where people connect with Christ and partner with God in making things right.

Faith Church is seeking a Youth Ministry Director who will develop and lead a dynamic ministry program for teenagers (grades 6th-12th). Excellent candidates will be passionate about their faith and the mission of the church, experienced in organizing and executing events, and oriented toward building relationships and seeing the needs of teenagers and their families. The position is part-time with hybrid-remote flexibility.

### **Essential Job Functions**

#### **In collaboration with the pastor and staff, design and implement a Christian Education/Faith Formation program for teenagers (grades 6th-12th).**

- Create opportunities for teenagers to build relationships with one another and with God.
- Create and lead a youth and youth worker leadership team to design and fill the youth ministry program.
- Recruit and empower adult youth workers to build healthy relationships and work youth events.
- Form weekly and monthly activities that promote community, joy, faith, and service.
- Promote and lead connectional youth ministry activities with other churches and youth groups.
- Organize and lead annual retreats/camps/mission trips.

#### **Offer spiritual leadership to teenagers.**

- Mentor teenagers toward spiritual, emotional, social, and physical well-being.
- Resource teenagers to services that promote well-being.
- Participate in the spiritual life of the church *along side* of teenagers as an example and guide.
- Maintain safe relationships, boundaries, and communication in accordance with our Safe Sanctuaries policies.

**Represent the church through your presence, prayers, gifts, service, and witness.**

- Practice radical hospitality by creating a warm and welcoming environment before, during, and after Sunday morning worship for teenagers and families.
- Be available to teenagers and families for prayer and support.
- Be available and visible in the worship services, including leading in Scripture reading, speaking, announcements, welcome, prayers, and music according to your affinities and gifts.
- Participate in discipleship, mission, and fellowship activities of the church *along side* teenagers.

**Manage and keep current personal information of families, teenagers, and volunteers.**

- Utilizing the church's membership management system, obtain and keep current personal information (contact info, ages, marital status, etc) of visiting and regular families.
- Maintain the record of background checks for volunteers.

**Other duties:**

- Attend weekly staff meeting.
- Maintain and update communications concerning youth ministry (email, website, social media, etc.).
- Maintain an organized work space and ministry space.
- Collaborate and contribute in other areas of the church, every area benefits every area.

**Qualifications**

A spiritually mature Christian with a strong sense of calling to guiding youth in their faith.

Supportive and affirming of the LGBTQ+ community.

Ability to relate with all generations enthusiastically.

Desire to grow in personal faith and to learn more in the disciplines of Christian Education and Faith Formation.

Excellent time management skills and ability to multitask and prioritize work.

Strong organizational skills and a passion for collaborative projects.

Self-awareness to advocate for work rhythms that allow thriving while meeting community needs.

Strong interpersonal skills with excellent written and oral communication skills.

Ability to leverage and mobilize volunteers and build community.

Creative thinker, open to new ideas and improving work processes.

Strong attention to detail.

Approachable, open-minded, flexible, and adaptable.

Candidates can submit resumes and cover letters to [pastor@faithunited.org](mailto:pastor@faithunited.org)