



# New Local Church Statistics Portal

Statistics for 2022 are due February 20th, 2023.

One of the biggest changes in our Annual Report to Conference (Statistics) is that we are now using a new system. Very few changes have been made to the Annual Report itself and to how you enter the information. This PowerPoint will give you the highlights of the changes for 2022

# How do I log in?

- Go to [www.stats.gcfa.org](http://www.stats.gcfa.org)
- UserID is the church GCFA no.
- The initial password is
  - **AC!22stats**



The screenshot shows the login interface for the AC!22stats website. At the top, there is a dark grey header with the AC!22stats logo, which consists of a bar chart with three bars in yellow, green, and blue, followed by the letters 'AC' in a large, bold, blue font, and 'STATS' in a smaller, blue font below it. Below the header, the main content area is white. It features the title 'Reporting of Annual Statistics for Local Churches' in bold black text. Underneath the title, a message reads: 'Please enter the Login and Password that was communicated to you'. There are two input fields: 'Login' and 'Password'. The 'Login' field is a simple white box with a thin grey border. The 'Password' field is a similar white box with a thin grey border, and it includes a small eye icon on the right side to toggle password visibility. Below the password field is a teal 'Log In' button. At the bottom of the page, there is a dark grey footer with contact information: 'For questions, comments, or technical support please contact' followed by a phone icon and the number '855-700-9344', and an email icon and the address 'dataservices@gcfa.org'.

**AC!22stats**

**Reporting of Annual Statistics  
for Local Churches**

Please enter the Login and Password that was communicated to you

Login


Password

Log In

For questions, comments, or technical support please contact  
855-700-9344    [dataservices@gcfa.org](mailto:dataservices@gcfa.org)

# Local Church Identification/Registration

- When you log in, you will be presented with a screen listing registered users for your church. The list of registered users will be blank the first time you log in. Click the “I’m not Listed” button.

 Local Church Identification / Registration

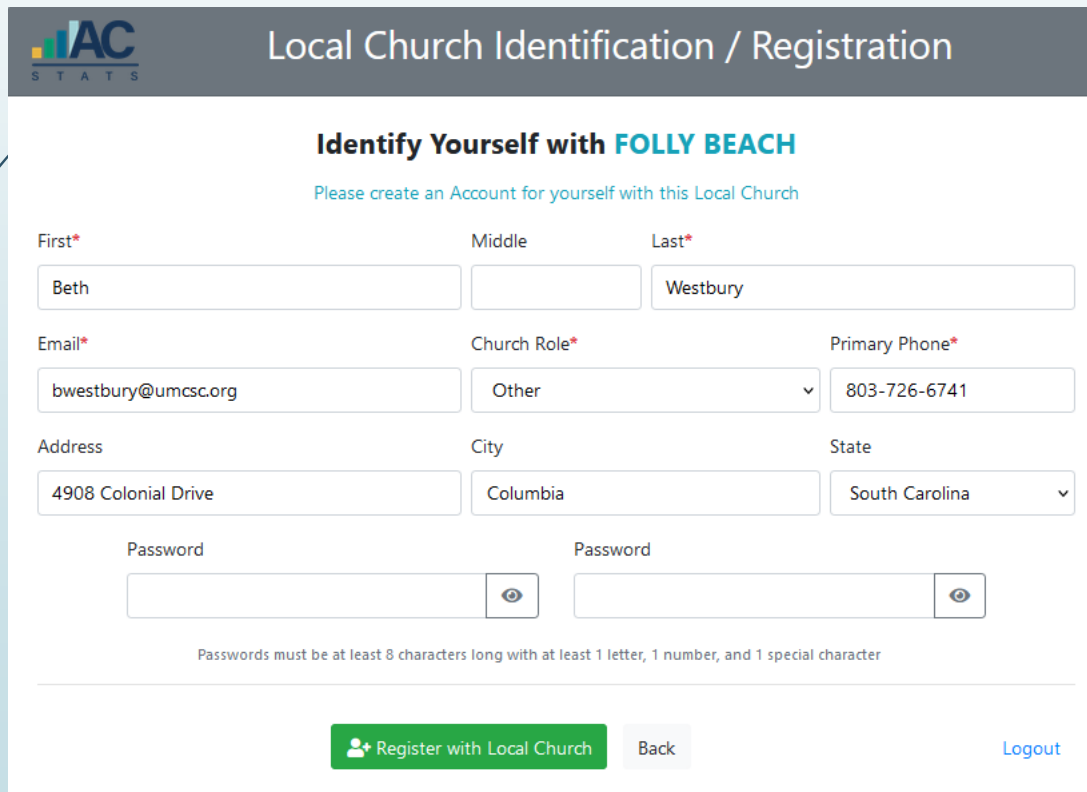
**Identify Yourself with FOLLY BEACH**  
Please select yourself from previous registrations for this Local Church

REGISTERED USERS		
NAME	TITLE	EMAIL

[I'm not Listed](#)[Logout](#)

# Local Church Identification/Registration

- Complete the form with your personal information and click the green “Register with Local Church” button at the bottom of the page.



The screenshot shows a web form titled "Local Church Identification / Registration" with the AC STATS logo. The form is for "FOLLY BEACH" and asks users to "Identify Yourself with FOLLY BEACH" by creating an account. It includes fields for First, Middle, and Last names; Email; Church Role (a dropdown menu); Primary Phone; Address; City; and State (a dropdown menu). There are two password fields with toggle icons for visibility. A note at the bottom states: "Passwords must be at least 8 characters long with at least 1 letter, 1 number, and 1 special character". At the bottom of the form are three buttons: a green "Register with Local Church" button with a person icon, a grey "Back" button, and a blue "Logout" link.

**Local Church Identification / Registration**

**Identify Yourself with FOLLY BEACH**

Please create an Account for yourself with this Local Church

First\* Middle Last\*

Beth Westbury

Email\* Church Role\* Primary Phone\*


bwestbury@umcsc.org Other 803-726-6741

Address City State

4908 Colonial Drive Columbia South Carolina

Password Password

Passwords must be at least 8 characters long with at least 1 letter, 1 number, and 1 special character

 Register with Local Church Back Logout

Fields with an asterisk are required.

If you add a password, you can use your email address and this password to log into the system in the future.

If you are unable to remember your password, contact your District Administrator or Conference Statistician.

# Church Details

- The next screen will bring up information on your church. Contact your District Administrator if you need to edit this information. You click the “Annual Report” button at the bottom of the page to move forward.

➤

### Church Details

Church Name	FOLLY BEACH			Pastor Name			
Church #	271525	Conference #	741	Pastor Email			
District	CHARLESTON			Pastor Phone #			
Church Email	follybeachunited@bellsouth.net			EIN #	0		
Church Address	PO BOX 1079			Congregation Type	Chartered		
Address 2				Founded Date		Chartered	
City	FOLLY BEACH			Closed Date		ReOpened	
State	South Carolina			Parent Church GCFA #			
ZIP Code	294391079						
Notes on Submit							

[Metrics Report](#)[Annual Report](#)

2021 Annual Report has not been Started

# Enter Your Statistics

- You begin entering your statistics on this screen.
- Note the Display Question Help toggle. To show help information for each question, toggle it and it will turn blue. Then, you will see the help information. (Red toggle means you are not showing all of the help information. Blue toggle means you are showing all the help information.)

2021 Annual Statistics for FOLLY BEACH

Church FOLLY BEACH  
City, State FOLLY BEACH, SC  
Pastor  
GCFA Church # 271525  
Conference SOUTH CAROLINA (741)

Annual Church Statistics is **not yet open** for 2021

[Instructions](#) [Print](#) [Local Church Detail](#)

☒ Display Question Help Table # [1](#) [2](#) [3](#)

#	QUESTION	2020	2021	% Δ
TABLE 1				
PROFESSING MEMBERSHIP				
1	Total professing members reported at close of last year (See Instructions) (This line is auto-filled from line 9 of the previous year)	162	<input type="text" value="163"/>	1%
2a	Received this year on Profession of Christian Faith	1	<input type="text" value=""/>	
2b	Received this year on Profession of Faith through confirmation	0	<input type="text" value=""/>	
2c	Restored by affirmation (or correction to previous years report)	0	<input type="text" value=""/>	
2d	Correct previous year's reporting errors of total professing membership numbers by addition	0	<input type="text" value=""/>	

# Enter Your Statistics-The Buttons

The Instructions button will give you general information. (See next slide)

The Print button will print the report listing all of the questions. You may find it helpful to turn on the “Display Question Help” toggle and print out your tables before you distribute the questions to various individuals for them to complete.

The Local Church Detail takes you back to the information about your church.

### 2021 Annual Statistics for FOLLY BEACH

Church	FOLLY BEACH
City, State	FOLLY BEACH, SC
Pastor	
GCFA Church #	271525
Conference	SOUTH CAROLINA (741)

[Instructions](#) [Print](#) [Local Church Detail](#)

☒ Display Question Help

Table # [1](#) [2](#) [3](#)

#	QUESTION	2020	2021	% Δ
TABLE 1				
PROFESSING MEMBERSHIP				
1	Total professing members reported at close of last year (See Instructions) <small>(This line is auto-filled from line 9 of the previous year)</small>	162	<input type="text" value="163"/>	1%
2a	Received this year on Profession of Christian Faith	1	<input type="text" value=""/>	
2b	Received this year on Profession of Faith through confirmation	0	<input type="text" value=""/>	
2c	Restored by affirmation (or correction to previous years report)	0	<input type="text" value=""/>	
2d	Correct previous year's reporting errors of total professing membership numbers by addition	0	<input type="text" value=""/>	

# Enter Your Statistics-General Help

- Basic Help Information seen when you click the “Instructions” button.
- Note that your input is saved automatically.
- You do not have to click a save button like you did in Ezra.
- Note that each question must have an answer. If the answer is zero, put in 0.

**ANNUAL REPORT INSTRUCTIONS & HELP**

**AUTO SAVE ENABLED** All of your answers will automatically be saved as you enter them. You can leave at any time and return and all of your entered information will be saved.

**1) Enter Report Answers** Completely fill out this form. Do not leave any fields blank. Enter zero if you have nothing to enter. The system only accepts WHOLE NUMBERS. You will not be able to enter data using commas, periods or dollar signs.

**2) Submit Report** When done entering Answers, click “VALIDATE ANSWERS”. When successful, you can Submit Report answers for review to by the District and Conference offices.

**Question Help** If you need help on any question, click on the Question Number (left most column, in blue) to view Help detail on that question.

You can view help for all questions using the “Show Help” toggle button. Use this feature when Printing to see the available help text for each question.

**PLEASE NOTE** You may come back and update these values as many times as needed. Once you “Validate & Submit” the annual report the values cannot be changed.

Close



# Enter Your Statistics-Total lines

- Note that total lines are shown in bold lettering. See questions 4, 5, and 6 as examples. These are calculated for you. Do not try to enter values in total lines.
- You can get textual help for an individual question by clicking the blue question number

3e	Removed by transfer to other denominations	0	<input type="text"/>
3f	Removed by death	2	<input type="text"/>
<b>Total professing members at close of this year</b> <small>Sum of all Answers to Questions from #2 minus the sum of Answers to Questions #3</small>			
4	Enter here the figure reported from calculating $1 + (2a+2b+2c+2d+2e+2f) - (3a+3b+3c+3d+3e+3f) = 4$ . Affiliate, associate, and baptized members (who have not yet become professing members) should not be counted as professing members.	163	<input type="text" value="163"/> 0%
<b>MEMBERSHIP ETHNICITY</b>			
Asian			
5a	Members with origins and/or heritage in any of the indigenous peoples of Asia, Southeast Asia, or the Indian Subcontinent. This area includes but is not limited to Bangladesh, Cambodia, China, India, Indonesia, Japan, Korea, Laos, Malaysia, Myanmar, Pakistan, Philippines, Singapore, Sri Lanka, Taiwan, Thailand, and Vietnam.	0	<input type="text"/>
African American/Black			
5b	Members with ethnic origins in Africa or those who identify themselves as "African American." This includes the African Diaspora in the Caribbean, Latin America, and North America.	0	<input type="text"/>
Hispanic			
5c	Members of Central American, Cuban, Mexican, Puerto Rican, South American, or Spanish culture or heritage, regardless of race	0	<input type="text"/>
Native American			
5d	Members with ethnic origins in indigenous America (including Aleut, Inuit, Micmac, Ojibwa, Mayan, Miskito, etc.) and/or who maintain cultural identification through tribal affiliation or community recognition.	0	<input type="text"/>
Pacific Islander			
5e	Members with origins and/or heritage in the Pacific Islands, including Fiji, Guam, Hawaii, Samoa, and Tonga.	0	<input type="text"/>
5f	White Members with ethnic origins in Europe, including its various ethnicities.	163	<input type="text"/>
5g	Multi Racial Members with origins and/or heritage in two or more of the other six categories.	0	<input type="text"/>
5	<b>Total Membership Ethnicity</b>	163	<input type="text" value="0"/>

# Enter Your Statistics-Navigating

- If you were accustomed to EZRA, you had to save each table prior to moving to the next table. The new portal allows you to scroll down the page from the first to the last question.
- If you want to move more quickly to the different tables, you can click on the table number next to the toggle button for Display Question Help.
- When you get to questions 28-36f, and 39-40 you will notice that there is no place to enter information. These items are known by the Conference and uploaded to GCFA for you.

<a href="#">Instructions</a> <a href="#">Print</a> <a href="#">Local Church Detail</a>			
<input checked="" type="checkbox"/> Display Question Help <span>Table # <a href="#">1</a> <a href="#">2</a> <a href="#">3</a></span>			
#	QUESTION	2020	2021 % Δ
TABLE 1			
PROFESSING MEMBERSHIP			



# Enter Your Statistics-Navigating & Entry

- You can move through the fields by pressing the tab key or by clicking on the next field.
- Remember that every question needs a numerical answer. If it does not apply to you, input 0.
- Use whole numbers only. Do not use decimals, periods, commas, or dollar signs.
- You may run across situations where the editing/validation has identified an error or a warning. You will need to respond to the edit by entering information into the blank space provided under the message for this question.
- Note that you will not be able to submit the Tables to upload them to Conference until error messages have been cleared, and all warning messages have an explanation.



# Validate & Submit

- Once you have completed the input and determined it to be accurate, you must make sure that you have your Pastor's and Finance Person's approval. Then click the "Validate & Submit" button.
- This will test for any inaccuracies, such as the total ethnicities not agreeing to total membership.
- Once you hit the green button to "Submit Report", it will ask you enter information about your position and the Pastor .
- At this point you can select the green button to "Submit Annual Report".
- Once you submit, you cannot make changes.
- You must contact the District Administrator or Conference Statistician to make corrections.
- The due date for submitting statistics is February 20<sup>th</sup> , 2023.