**Port Orchard United Methodist Church Position Description**

**Title: Praise Team Director**

Purpose: Lead Praise Team and congregational singing. To lead musical worship in such a way that worshipers are provided opportunity to meet God in their worship.

Duties:

1. Conduct rehearsals, Sunday morning warm-ups and Sunday morning worship music, setting up praise loft as needed for singers.
2. Coordinate weekly Praise Team music with the Pastor, Choir Director, Projectionist, and Sound Tech, and any other musicians.
3. Assist Praise Team in joyfully expressing their faith through music
4. Guide the Praise Team to successful leadership of congregational singing
5. Assist with weekly and seasonal worship planning regarding song selection and music flow, so that all parts of worship work together.
6. Search out new music, particularly contemporary praise songs, appropriate to the Praise Team and Congregation; instruct the team for learning the song before introducing/teaching the same song to the congregation during worship.
7. Search out and welcome new volunteer talent to the Praise Team
8. Coordinate with pastor and other music staff or volunteers to cover time off, and to accommodate guest artists when appropriate.
9. The Praise Team Director should be:
   1. a team player with volunteers and other paid staff
   2. a leader and competent director
   3. a teacher as needed
   4. well versed in music and knowledge of current music trends
   5. professional when interacting with church volunteers, either on the job or off

Controls: The Praise Team Director is under the direction of the Pastor and ultimately under the Staff-Parish Relations Committee. Any changes in salary, responsibilities or working hours require the approval of the Staff Parish Relations Committee.

Working Hours: 8-10 hours weekly (Sunday 8am-12pm, Thursday 6pm-8pm, 4 hrs research & practice); also seasonal extras, such as Marina Worship, Christmas Eve, Blue Christmas, Holy Week, etc., as requested.

Performance Evaluation: Refer to the Personnel Policy Manual.

Benefits: Refer to Personnel Manual

Approved by Staff Parish Relations Committee September 5, 2018