

Director of Youth Ministry Job Description
Mason United Methodist Church
2710 N. Madison St., Tacoma, WA 98407
masonchurch.org, 253-759-3539

Purpose:

The Director of Youth Ministry will direct and lead youth ministry. (“Youth” is defined as ages 6th grade – 12th grade.) The DYM shall be a Christian spiritual leader who supports the United Methodist Church and is willing to commit to personal spiritual practices that will enhance his/her personal and professional endeavors. S/he will build Christian community by developing relationships with youth that strengthen commitment to Christ and to God’s mission in the world. S/he will help to develop and lead a youth ministry that is Christ-centered, mission based, and that equips youth to live a life of love and service. The DYM will have excellent interpersonal skills that nurture team building with the staff, congregation, youth, and community.

Responsibilities:

The DYM shall:

Develop, promote, and coordinate a balanced program of activities and discipleship ministry to, for, and with youth.

- ☐ Create/plan and implement times for weekly youth group gatherings.
- ☐ Create/plan and implement quarterly mission opportunities for the youth group.
- ☐ Create/plan and implement Sunday school.
- ☐ Create/plan and implement activities for occasional fellowship/fun activities outside the regular youth group meeting times.
- ☐ Create/plan and implement an outreach program to reach youth in the community.
- ☐ Seek out occasional opportunities to “hang out” with youth at school, sports, and community events.
- ☐ Participate in Sunday morning worship.
- ☐ Create/plan and implement an annual youth mission trip.

Recruit and train volunteer leaders (both adult and youth).

- ☐ Build and lead the Youth Ministries Team.

(over)

Relationships:

The DYM is hired by the Lead Team of Mason UMC and is accountable to that body through the supervision of the Pastor. The DYM is expected to maintain close contact with the Pastor and other members of the staff. The DYM will:

- ☐ Attend and participate in staff meetings.
- ☐ Submit a yearly budget request and oversee budget expenditures.
- ☐ Plan, publish, and maintain a youth calendar of all events (in coordination with the church's master calendar).
- ☐ Submit bulletin and newsletter announcements.
- ☐ Regularly communicate with parents regarding youth group issues.

Position Specifications

Skills required:

- ☐ Some experience in the area of church youth ministry.
- ☐ Ability to work well with others.
- ☐ Organizational and administrative ability.
- ☐ Basic computer skills knowledge (such as email, social media, word processing, desktop publishing, etc.).
- ☐ Excellent interpersonal and communication skills.

Personal Qualities:

- ☐ A personal, vital, and evident relationship with Jesus Christ.
- ☐ A sense of call to work with students in grades 6 – 12.
- ☐ A sense of excitement about working with students in grades 6 – 12.

Hours and Pay

This position will be a salaried position with an average of 15 hours per week with the understanding that some weeks will be less than 15 hours and some will be more. The annual salary will be \$13,260 - \$15,600 commensurate with education and experience.

Start date: July 1, 2016

Please email a PDF copy of your resumé to Rev. Stephanie Roberts White by June 10, 2016: stephanie@masonchurch.org