***Deadline #1 - November 1st, 2017***

These materials can be attached in an email or postmarked by Nov. 1st, 2017.

* Form 102, Biographical Information Form
	+ Received
* Form 103, Medical Report of Ministerial Candidate
	+ Received
* Form 105, Application for Clergy Relationship
	+ Received
* Form 114, Candidate’s Disclosure Form
	+ Received
* Official Transcripts
	+ Received/School Name
	+ Received/School Name
	+ Received/School Name
	+ Received/School Name
	+ Received/School Name
	+ Received/School Name
* Reference List
	+ Received
		- Reference Listed
		- Reference Listed
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		- Reference Listed

***Deadline #2 – Tuesday, January 16th, 2018 by NOON***

 These materials can be attached and sent in an email by NOON, Tuesday, January 16th, 2018. Any materials sent by US Post **MUST** ***ARRIVE*** by January 16th, 2018.

* Letters of Reference
	+ Received/Reference Name
	+ Received/Reference Name
	+ Received/Reference Name
	+ Received/Reference Name
	+ Received/Reference Name
	+ Received/Reference Name
	+ Received/Reference Name
	+ Received/Reference Name
* *The Book of Discipline,* ¶324 Responses
	+ Received
* Biographical Essay
	+ Received
* Case Study
	+ Received
* CPE Reflection (if applicable)
	+ Received
* Plan for Preparation
	+ Received
* Exegesis Paper
	+ Received
* Sermon (transcript, YouTube line, worship bulletin, evaluation)
	+ Received
* Service Setting
	+ Received