



Completed Kits – Special AC 2017 Instructions

- Pack completed kits, EXCEPT flood buckets, in plastic garbage bags. Pack to a comfortable weight for your bags.
- Funds for shipping and toothpaste should be directed by check to your conference office, made out to your conference treasurer, referencing Advance 901440. Please do not bring these funds to the conference.

Completed Kits - General Instructions

- All items must be new.
- Do not wash any of the items as they will be considered used.
- All emergency kits are carefully planned to make them usable in the greatest number of situations.
- Since strict rules often govern product entry into international countries, it is important that kits contain only the requested items - nothing more.
- DO NOT include any personal notes, money or additional material in the kits. These things must be painstakingly removed and will delay the shipment.
- DO NOT include funds for shipping or toothpaste (for health kits) costs (see below!).
- Detailed instructions are on the back of this flyer or available at <http://www.umcor.org/UMCOR/Relief-Supplies>

For more information and questions contact:

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Health Kits

- 1 hand towel 15" x 25" to 17" x 27" (Kitchen, cleaning and microfiber towels not acceptable)
- 1 washcloth
- 1 comb (comb needs to be sturdy)
 - Longer than 6 inches
 - No pocket combs or picks
 - Rattail combs and combs without handles are acceptable
- 1 metal nail file or clipper
 - No emery boards or toenail clippers
- 1 bath size soap 3 oz. and larger sizes only
 - No Ivory or Jergens due to moisture content. (Keep in original packaging)
- 1 toothbrush (Adult size only) (Do not remove from original packaging)
- 6 adhesive bandages ¾" to 1" size (Common household band aids)
- 1 re-sealable plastic bag; one gallon size ("ziploc" or equivalent)

Assembly Directions:

- Lay out the hand towel flat on a table. Lay the washcloth flat in the center of the hand towel.
- Place all remaining items on top of the wash cloth.
- Fold over the sides of the hand towel to cover all of the items. Fold over one end of the hand towel so that it covers all of the items.
- Grasp the bundle of items tightly and roll over the remainder of the hand towel tightly. Place the tightly rolled bundle in the plastic bag. Remove as much air as possible and seal the bag.

Assembly Assistance (all kits)

<http://www.umcor.org/UMCOR/Relief-Supplies>

School Kits

NOTE: ALL items must be free of advertisements, religious, patriotic, military and camouflage symbols; cartoon characters are acceptable.

- 1 pair blunt scissors: rounded tip only, no plastic scissors please
- 3 pads of paper (8 1/2 x 11 spiral notebooks or top-bound pads; 150 sheets of loose leaf can be substituted for 1 pad, combinations of spiral, top bound or loose leaf is acceptable
 - no composition books
- 1 hand held pencil sharpener; must be at least one inch long, remove from packaging
- 1 - 30 centimeter ruler, hard or flexible
- 6 unsharpened pencils
- 1 - 2 ½ inch eraser
- 1 - 24 count box of crayons (only 24 count boxes)
- 1 - 14"x16" cloth bag; home-made or purchased bags are both acceptable
 - Heavy-duty fabric only- denim, corduroy, drapery fabric etc.
 - Closures are optional but must be buttons, snaps or Velcro sewn in middle of opening, if used.

Assembly Directions:

Place all loose items on top of paper. Turn items sideways and slide into the cloth bag. Fold over the top of the bag so loose items don't fall out.

Other Kits

Health Kits, School Kits, and Cleaning Buckets have the greatest on-going demand, but other kits are always welcome. See <http://www.umcor.org/UMCOR/Relief-Supplies> for details.

Cleaning Buckets

- 5-gallon bucket with re-sealable lid
 - Buckets from fast-food restaurants or bakeries can be used if washed and cleaned.
 - Do not use buckets that have stored chemicals such as paint or pool cleaner
 - Advertisements on the outside are acceptable
- Liquid laundry detergent
 - One 50-oz. or two 25-oz. bottle(s) only
- Liquid household cleaner
 - 12-16 oz. liquid cleaner that can be mixed with water
 - No spray cleaners
- Dish soap - 16-28 oz. bottle any brand
- 1 can air freshener - aerosol or pump
- 1 insect repellent spray - 6-14 oz. aerosol or spray pump with protective cover
- 1 scrub brush - plastic or wooden handle
- 18 reusable (not pre-moistened) cleaning wipes - Handi Wipes or reusable wipes; No terry cloth. Remove from packaging
- 7 sponge - No cellulose sponges due to mold
 - Remove from wrapper
- 5 scouring pads - Remove from wrapper
 - No stainless steel, Brillo pads, or SOS pads (nothing with soap built in)
- 50 clothespins
- Clothesline One 100-ft. or two 50-ft. lines
 - Cotton or plastic
- 24-roll heavy-duty trash bag - 33- to 45-gallon sizes; Remove from the box
- 5 dust masks
- 2 pairs kitchen dishwashing gloves
 - Should be durable enough for multiple uses; Remove from packaging
- 1 pair work gloves
 - Cotton with leather palm or all leather

Assembly Directions:

Place liquids right-side up in the bottom of the bucket. Fit the remaining supplies around. Snap on lid.